## Upcoming Courses for...

Horizons, Learn More

## October 2017



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MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
New Cohort  January 2018  Certified Public Manager Program	3 CANCELLED Cultural Competency (MTS CG-001)  CANCELLED Thriving on Change (MTS GI 163)	4	5	6 Ethics of Leadership (MTS LI 001)
9 Customer Service (MTS QM 002)	10 From Interview to Hire (MTS NC 301)  CANCELLED Project Management Fundamentals (MTS PT 123)	11 Managing Stress & Workplace Accountability (MTS MS 001)	12 Discipline, Grievance & the Merit System (MTS NC 903)	13
16	17 Generational Diversity (MTS GD 001)	Performance & Development SOLUTIONS http://learnatpds.iowa.gov/	19 Leading Through Change (MTS LC 001)  Crucial Conversations (Day 1) (MTS CC 101)	20 Crucial Conversations (Day 2) (MTS CC 101)
23 Dimensions of Leadership (MTS GI 230)	24 Investigating Employee Misconduct (MTS NC 118)	25	26 Enhancing Team Membership (MTS TM 001)	27 CANCELLED Strategic Planning & Systems Thinking (MTS ST 001)
New Horizons* Computer Learning Centers  Take advantage of State pricing on computer classes through New	31 State Government Foundations (MTS GF 001) (1/2 day)	Crucial Conversations® course now available contact Kim Hanson at 515-401-9542		